



This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held at the Date, Time and Place stated below. The City Council Will Deliberate upon the items listed in the Agenda below. Any Agenda item is subject to discussion only, action only or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified, by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the City Council may enter into a Closed Meeting whether or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed in the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act

DATE OF MEETING: Monday, December 10, 2018 TIME OF MEETING: 6:00 P.M.
PLACE OF MEETING: City of Pine Forest City Hall
PURPOSES: SEE AGENDA BELOW
DATE POSTED: Friday, December 7, 2018 TIME POSTED: 5:00 P.M.

REGULAR MEETING

1. Invocation and Pledges to United States Flag and Texas State Flag.
2. Mayor's Report.
3. **Citizen / Visitors Forum:**
Open the floor to members of the public or of the City Council for inquiries about a subject not listed on the Agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information or existing policy may be stated in response to an inquiry. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the Agenda for a subsequent meeting for the City Council.
4. **Mayor Nagel** - Discussion and possible action in relation to recommendations by the Planning & Development Committee on uses of funds for Infrastructure grant dollars distributed through South East Texas Regional Planning Commission (SETRPC).
5. **Mayor Nagel** - Discussion and possible action regarding Nagel Street Drainage Project
 - A. Approve Change Order 1
 - B. Approve Invoice
6. **Mayor Nagel** - Discussion and possible action in relation to the execution of an Interlocal Agreement for Joint Procurement of Goods and Services.
7. **Mayor Nagel** - Update on Flood Control and Grant Updates
 - A. Update on Flood Control Application
 - B. Update on Damaged Inventory
 - C. Discussion and possible action in the Development of an operational flow chart for any and all project communications and actions
8. **Mayor Nagel** - Discussion and possible action on the adoption of policies as follows:
 - A. Amend and/or remove or replace Policy # 422 Conflict of Interest Policy
 - B. Fund Balance Policy
 - C. Financial Procedure/Reporting Policy
 - D. Adopt new Policy NO. 511 Ethical Conduct and Governance ("Whistleblower") Policy
 - E. Discussion and possible action in development of a Policies and Procedures manual

9. **Mayor Nagel** - Report from Connie Stanton, CFO, Discussion and possible action to
 - A. Approve Bills for November 2018
 - B. Update on City Audit

10. **Mayor Nagel** - Discussion and possible action to approve
 - A. November 13, 2018 Regular Council Meeting Minutes
 - B. December 6, 2018 Special Council Meeting Minutes

11. **Mayor Nagel - Citizen / Visitors Forum:**

Open the floor to members of the public or of the City Council for inquiries about a subject not listed on the Agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information or existing policy may be stated in response to an inquiry. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the Agenda for a subsequent meeting for the City Council.

12. **Mayor Nagel - Adjournment**

ADDITIONAL INFORMATION

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551. SPECIAL NOTE: THE COUNCIL MAY ENTER INTO CLOSED SESSION ON ANY POSTED AGENDA ITEM UNDER SECTIONS 551.071, 551.072, 551.073, 551.074 AND 551.076 OF THE V.T.C.A. GOVERNMENT CODE, CHAPTER 551. THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING. IF YOU REQUIRE A REASONABLE ACCOMMODATION AS OUTLINED IN THE AMERICAN WITH DISABILITIES ACT (i.e., QUALIFIED INTERPRETER, LARGE PRINT, HEARING ASSISTANCE) DURING THIS MEETING, PLEASE NOTIFY OUR OFFICE AT 409-786-4100 NO LATER THAN FORTY-EIGHT (48) HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.


Cathy Nagel, Mayor