

CITY OF PINE FOREST  
305 NAGEL STREET  
VIDOR, TX 77662  
MAYOR: Cathy Nagel



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City of Pine Forest

**REGULAR MEETING:** Monday, June 11, 2018 at 6:00 PM, held at Temporary City Hall due to Hurricane Harvey.

**Council Present:** Mayor Cathy Nagel, Place 1 Councilman Katie Fox, Place 2 Councilman Wesley Brown, Mayor Pro Tem / Place 3 Councilman Kevin Singleton, Place 4 Councilman Mike Lea

**Absent:** Place 5 Councilman Jason Dunwoody

**Others Present:** Rodney Price-City Attorney; George Garza; Duane Gordy; Melinda Smith with Traylor and Associates, Rusty Robinson with Jet Aeration, Manuel Mendoza with LJA Engineering, Keith Zotzky with AWC Engineering, Darrell Talcott

**Item 1:** Invocation and Pledge: Mayor Nagel

**Item 2:** Mayor's Report.

**Item 3:** Citizen/Visitor's Forum: **NONE**

**Item 4:** Place 2 Council member Wesley Brown made motion to postpone proposed construction plans from Arceneaux Wilson and Cole on Nagel Street Drainage improvement project DRS 220141. Place 1 Council member Katie Fox 2<sup>nd</sup> the motion. **POSTPONED MOTION CARRIED UNANIMOUS**

**Item 5:** Place 4 Council member Mike Lea made motion to authorize the Mayor to execute the request for modification and construction contract change order for TxCDBG #7216370. Place 2 Council member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 6:** Place 2 Council member Wesley Brown made motion to authorize the Mayor to pursue a TDA DR grant application and waiver of procurement Place 4 Council member Mike Lea 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 7:** Place 1 Council member Katie Fox made motion to postpone procuring Grant Administrator, Program Administrator, and Engineering Services for HMGP 4332. Place 2 Council member Wesley Brown 2<sup>nd</sup> the motion. **POTSPONED MOTION CARRIED UNANIMOUS**

**Item 8:** Update on McVey Nagel Sewer Project from Jet Aeration and LJA Engineering. Manuel Mendoza with LJA stated that all the main lines have been installed except for the modification and construction change order authorized by council in item #5. The change order will extend the lines past McVey to Barlow. 8 homes have been completed with 4 homes remaining which includes one additional beneficiary on NE corner of Barlow and Lake View Cutoff. Project is still on schedule. Rusty Robinson with Jet Aeration stated they had experienced some delays in the process due to easements, however, things are progressing smoothly. Place 3 Council member Kevin Singleton asked for an ETA on completion of project.

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Rusty Robinson explained they still needed to complete the line extension, and 4 remaining homes, which is contingent on the change order. After all installations are completed they will still need to vacuum and collapse every septic tank. Rusty Robinson stated they were still well within the allotted time frame. The deadline for the project is September 14, 2018.

**Item 9:** Place 2 Council member Wesley Brown made motion to adopt Ordinance 2018-0611 correcting Ordinance 0218-0220 adopted May 14, 2018, amending Chapter 2 Financial Policies and Procedures of the City. Amendment corrected a typographical error which stated the adoption date was Feb 26, 2018 and should have been Feb 12, 2018. Place 1 Council member Katie Fox 2<sup>nd</sup> the motion. - **MOTION CARRIED UNANIMOUS**

**Item 10:** Place 2 Council member Wesley Brown made motion to adopt Ordinance 2018-0611-1 amending Ordinance 0218-0220 Chapter 7 Municipal court adopted May 14, 2018. Amendment corrected Municipal court as being a court of record. Place 3 Council member Kevin Singleton 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 11:** Place 2 Council member Wesley Brown made motion to add Mayor to drainage project committee. Place 4 Council member Mike Lea 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 12:** Place 2 Council member Wesley Brown made motion to adopt Ordinance 2018-0611-2 suspending the effective date for proposed Application for Rate Increase. Place 3 Council Member Kevin Singleton 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 13:** Place 2 Council member Wesley Brown made motion to correct item # 6 (which incorrectly names Kevin Singleton instead of Wesley Brown as member of committee to review RFP / RFQ) and approve minutes for May 14, 2018 regular meeting. Place 1 Council member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 14:** Place 3 Council member Kevin Singleton made motion to approve bills for April and May 2018. Place 2 Council member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 15:** Citizen / Visitors Forum: **NONE**

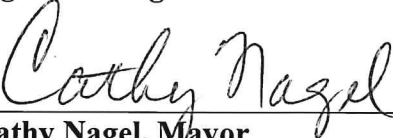
**Item 16:** Place 2 Council member Wesley Brown made motion to adjourn. Place 1 Council member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Adjournment at 7:14 P.M.**

**City of Pine Forest**



Signed and agreed this the 9th day of July 2018.

  
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Cathy Nagel, Mayor


  
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Kevin Singleton, Mayor Pro Tem  
Council Place 3

  
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Katie Fox, Council Place 1

  
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Wesley Brown, Council Place 2

  
\_\_\_\_\_  
Mike Lea, Council Place 4

\_\_\_\_\_  
Jason Dunwoody, Council Place 5

Attest:   
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City Attorney, Rodney Price

