

CITY OF PINE FOREST
305 NAGEL STREET
VIDOR, TX 77662
MAYOR: Cathy Nagel



PHONE: 409-786-4100
FAX: 409-786-4100
EMAIL: Cityofpineforest@gt.rr.com

ORIGINAL

City of Pine Forest

REGULAR MEETING: Monday April 10, 2023 at 6:00 PM, held at Pine Forest City Hall.

Council Present: Mayor Cathy Nagel, Council Member Place 1 Jesse Santana, Mayor Pro-Tem/Council Member Place 2 James McCullar, Council Member Place 4 Cynthia Worsham, and Council Member Place 5 Wesley Brown

Council Absent: None

Others Present: Chief Bill Meza, City Attorney Paul Fakuda, Brad Haeggquist, Russell Loe, Jeremy Walton, Christy Davis, Tod Williams

Item 1: Meeting Called to order at 6:00 PM.

Item 2: Invocation.

Item 3: Pledges to the Unites States Flag and Texas State Flag.

Item 4: Citizen/Visitor's Forum: No one to speak.

Item 5: Mayors Comments:

1. The mayor spoke to the council about Rock Asphalt material that was presented to the city as an alternate pothole repair source. She passed around a pamphlet & pictures for the council to view.
2. The mayor spoke to the council regarding the upcoming Piney Woods Trash company being bought out by Live Oak Waste.

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Item 6: Place 5 Council Member Wesley Brown made a motion to accept the resignation of the City Secretary. Place 2 Council Member/Mayor Pro Tem James McCullar 2nd the motion.
MOTION CARRIED BY ALL PRESENT

Item 7: Place 5 Council Member Wesley Brown made a motion to appoint Lacey Turner as Interim City Secretary. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 8: Place 5 Council Member Wesley Brown made a motion to accept the Consent Agenda. Place 1 Council Member Jesse Santa 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Per Mayor- Moved Item 10 before Item 9. Mayor Nagel Abstained from this Item. Please see Attached Affidavit.

Item 10: Presentation by Brad Haeggquist with Mauriceville Mud. He spoke to the council regarding their Water & Wastewater Treatment Plants/ Wells. He provided Maps with Current Service areas, along with Brochures & their current fee schedule for the council to review. He also explained to the council about How the system operates and what all the city would need in order to install a water treatment system in our area. He spoke to the council regarding the current CCN's and the possibilities of a water treatment plant in the future.

Place 5 Council Member Wesley Brown made a motion to accept CDR17-1447-APP Water System Improvements in the amount of \$1,000,000,000 and also made a motion to accept CDR17-1446-APP Street and Drainage Improvements in the amount of \$1,000,000,000 from the Texas General Land Office. Place 4 Council Member Cynthia Worsham 2nd the motion.
MOTION CARRIED BY ALL PRESENT

Item 9:

A. Report from Chief Bill Meza:

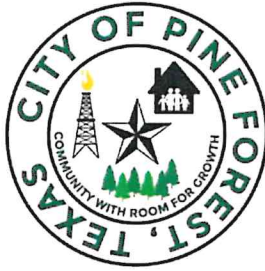
Chief Meza introduced the Cities newest Officer to council, Officer Ken Hobbs, he spoke about his previous work experience in the Police Academy & The Sheriff's Department.

B. Report from Grant Coordinator (Lacey Turner):

Current Grants Council Meeting 4/10

Infrastructure:

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Had our monthly conference call on 3/28, The dig has been moved to April 27th-May 2nd window due to staffing issues. Texas State has already begun to pre-fill out the report so that once the dig is over, they can basically plug information into the report and get it over to us sooner because typically it takes a month after dig to get the report. We did file an 18-month extension with GLO for this project, awaiting approval from Grant manager.

Hurricane Harvey:

I spoke with Brian Contreras our TDEM/State Rep. on July 26th to discuss road project. We completed the RTM closing meeting with FEMA on 9/16/22, so we will now only work with TDEM (state) from here on out until the road project and DAC is completely closed out.

Due to Orange County Delays the City decided to try to get other bids to complete the road repairs. I am supplying the bid that we received for the eligible repairs on Lakeview Cutoff for you to review.

If council decides to go with Asphalt Maintenance bid Inc., I will go ahead and close-out this project with FEMA and we will be completely done with all Hurricane Harvey projects.

ARPA: American Rescue Plan Act:

We currently have \$85,635.90 in our account which includes both part of the 1st tranche and we also received the 2nd tranche in October 2022.

CDBG 23-24

Arceneaux Wilson & Cole was awarded the engineering contract. The City had our 1st kick off meeting with GLO, Langford & AWC to discuss moving forward. The City decided these funds be used to fix roads within the city and drainage as the backup project if any remaining funds need to be utilized. Langford reviewed the LMI Surveys I sent over from last study and determined Clarence, Hulett & Labouve would be our 3 targeted streets that met qualifications based on LMI surveys, so AWC will be crunching some numbers and getting back with us ASAP, so that we can get our application drafted and submitted by May 5th deadline. The Grant amount is for \$500,000.

CDBG 2019 Floods & Hurricane Imelda:

Both Applications were approved by GLO. A Copy of the award letters were emailed to council for review.

Project Information:

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Applicant: City of Pine Forest
CDBG-DR Amount: \$1,000,000.00
Project Title: Street/Drainage Improvements
Application #: CDR17-1446-APP

Project Information:

Applicant: City of Pine Forest
CDBG-DR Amount: \$ 1,000,000.00
Project Title: Water System Improvements
Application #: CDR17-1447-APP

The projects we selected were street/Drainage improvements along Hulett Street & Kilmer Drive. The 2nd application was for development and construction for a water plant to provide water to the city in the amount of 1 million 10 thousand. We procured Traylor & Associates and Fittz & Shipman to work with on this Grant.

The projects for these applications were brainstormed with Traylor and associates' staff during our monthly meeting as city needs/projects that would benefit the city and its citizens.

FMA Grant (piggyback with county)-

submitted 1 household. 140 Nagel Street due to excessive flooding. I believe a walk-through was completed at this address and is currently being discussed within the county. Waiting for an update. submitted 1 household. 140 Nagel Street due to excessive flooding. I believe a walk-through was completed at this address, and is currently being discussed within the county. Waiting for an update

C. Report from the CFO (Connie Stanton):

Connie Stanton lets the council know that the city doesn't have to do an Audit this year due to not receiving enough Federal Funds, not required.

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D. Report from Road Committee:

Nothing to report.

Item 11: Place 5 Council Member Wesley Brown made a motion to amend the office hours for City Hall for the City of Pine Forest from 8:00-2:30 PM and the position of the City Secretary gains 1 sick day a month and 2 weeks' vacation and will allow up to a \$500 reimbursement for insurance with an additional \$500 as part of the salary for the position and an additional \$250 a month for the Chief Financial Officer to assist with the City Secretary duties, also that we add the Grant Administrator duties to the City Secretary position. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 12: Discussion and possible action to amend the City Budget for the City Secretary and the City Chief Financial Officer. **NO ACTION NECESSARY**

Item 13: Council Member Place 5 Wesley Brown made a motion to accept Asphalt Maintenance Inc. bid, not to exceed \$15,000 for Medford Street repairs, based on estimate #7412. Place 1 Council Member Jesse Santana 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 14: Council Member Place 5 Wesley Brown made a motion to accept bid #7468 from Asphalt Maintenance inc. for the repairs as listed in the quote not to exceed \$9,000. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 15: Discussion and possible action to designate how to use opioid remediation funds.
TABLED

Item 16: Discussion and possible action to approve homestead exemptions for Tax Year 2023.
TABLED

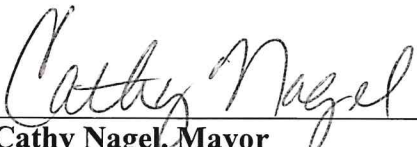
Item 17: Council Member Place 4 Cynthia Worsham made a motion to adjourn. Council Member Place 5 Wesley Brown 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Adjournment @ 7:39 PM

City of Pine Forest



Signed and agreed this 8th day of May, 2023.

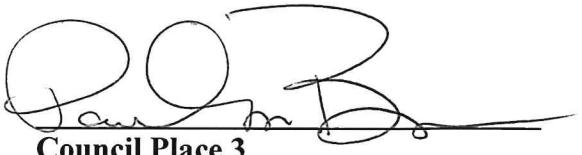


Cathy Nagel, Mayor




Jesse Santana, Council Place 1

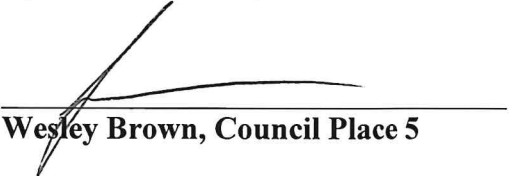
James McCullar, Council Place 2



Council Place 3



Cynthia Worsham, Council Place 4



Wesley Brown, Council Place 5

Attest: 

City Attorney, Paul Fukuda

ORIGINAL



SAMPLE AFFIDAVIT

THE STATE OF TEXAS

§
§
§

COUNTY OF Orange

I, Catherine J. Nagel (printed name of affiant), a local public official, make this affidavit and hereby on oath state the following:

I have a substantial interest in a business entity or real property that may receive a special economic effect that is distinguishable from the effect on the public by an action contemplated by the City of Pine Forest

The business entity or real property in which I have a substantial interest is: [name and address of business and/or description of property] Traylor + Associates

I or a person that is related to me within the first degree of consanguinity (blood) or affinity (marriage) as defined by state law has a substantial interest in this business entity or real property for the following reasons [circle all that apply]:

- (1) own 10% or more of the voting stock or shares of the business entity;
- (2) own 10% or more of the fair market valued of the business entity;
- (3) own \$15,000 or more of the fair market value of the business entity;
- (4) receive from the business entity funds that exceed 10% of my [my, his, her] gross income for the previous year;
- (5) have/has an equitable or legal ownership of real property with a fair market value of \$2,500 or more.

Upon filing of this affidavit with the official record keeper of the city, I affirm that I shall abstain from voting or further participating in any matter involving the business entity or real property, unless allowed by law.

Signed this 10th day of April, 2023

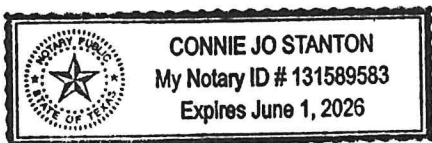
Catherine J. Nagel
Signature of Affiant
Catherine J. Nagel
Affiant

BEFORE ME, the undersigned authority, this day personally appeared Catherine J. Nagel [name of affiant] and by oath stated that the facts herein stated are true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME before me on this 10th day of April, 2023.

Connie Jo Stanton
Notary Public in and for the State of Texas

My commission expires: 6-1-26



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