

CITY OF PINE FOREST
305 NAGEL STREET
VIDOR, TX 77662
MAYOR: Cathy Nagel



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EMAIL: Cityofpineforest@gt.rr.com

ORIGINAL

City of Pine Forest

REGULAR MEETING: Monday, July 8, 2019 at 6:00 PM, held at Temporary City Hall due to Hurricane Harvey.

Council Present: Place 1 Council Member Janet Smith, Mayor Pro Tem/Place 2 Council Member Wesley Brown, Place 3 Council Member Tim Townley, Place 4 Council Member Mike Lea, Place 5 Council Member Jason Dunwoody

Others Present: Rodney Price-City Attorney, Duane Gordy, Kathy Smartt with Piney Woods Sanitation, James McCullar, Connie Stanton, George Garza

Item 1: Meeting Called to order at 6:04PM.

Item 2: Invocation.

Item 3: Pledges to the United States Flag and Texas State Flag.

Per Mayor Pro Tem executive session was moved to beginning of meeting.

ENTERED INTO EXECUTIVE SESSION AT 6:05PM

Item 15: Executive Session: Pursuant to Section 551.074(1), Texas Government Code, Personnel Matters.

RETURNED TO OPEN SESSION AT 6:25PM

Item 16: Place 1 Council Member Janet Smith made motion to appoint/hire Michelle Josey as the City Secretary to a full-time position, effective immediately with office hours to start on July 29, 2019 at the rate of \$18 per hour with a \$500 cap for insurance reimbursement. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

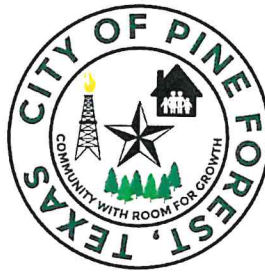
Item 4: Presentation. -NONE

Item 5: Citizen/Visitor's Forum: Kathy Smartt with Piney Woods Sanitation spoke about trash services and going out for bid.

Item 6: Consent Agenda.

Place 4 Council Member Mike Lea made motion to approve consent Agenda items **A.** May 2019 and June 2019 Bills **B.** Purchase Orders for May 2019 **C.** Budget Amendments for May 2019. **D.** Resolution authorizing the submittal of the City's CDBG-DR 4332 application and authorizing the Mayor to act as the City's authorized representative in all matters pertaining to the application. **E.** A Resolution authorizing the submittal of the City's CDBG-DR Local Acquisition and Buyout application to the General Land Office and authorizing the Mayor to act as the City's authorized

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representative in all matters pertaining to the application. **F.** website proposals for the City website. **G.** draft a letter to hire a CPA monthly or quarterly for the City. **H.** draft an engagement letter for auditor for 2019-2020 audit. **I.** Accept Revised Chapter 1- City Council Procedures and Decorum Policy. **J.** Set a date for first Budget Workshop. **K.** Approve May 9, 2019 Special Meeting Minutes and actions(6:00 PM); May 9, 2019 Special Meeting Minutes and actions (6:15PM); May 9, 2019 Special Meeting Minutes and actions (6:30PM); May 13, 2019 Regular Meeting Minutes and actions; May 24, 2019 Special Meeting Minutes and actions; and June 10, 2019 Regular Meeting Minutes. Place 1 Council Member Janet Smith 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 7: Place 3 Council Member Tim Townley made motion to accept Mayor's resignation letter. Place 5 Council Member Mike Lea 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 8: Place 4 Council Member Mike Lea made motion to authorize signatories on all financial institutions to include John Wesley Brown, Janet Smith, Timothy Townley and Mike Lea. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 9: Duane Gordy made a presentation on all Damaged Inventory items and purchasing heavy equipment.

Place 1 Council Member Janet Smith made a motion to build a box in reference to purchasing equipment, the equipment purchase would range between \$30,000 and \$50,000, the equipment would need to have less than 4,000 hours on it and in addition up to \$800 for inspection of equipment and around \$2000 to transport equipment to the City. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 10: Place 4 Council Member Mike Lea to accept the audit letter from Charles E. Reed & Associates. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 11: Discussion and possible action on accepting Interlocal Agreement on jail Services. - **Place item on hold**

Item 12: Place 4 Council Member Mike Lea made motion to accept bid proposal for one-time \$300 payment for Immense Impact content transfer fee. Place 1 Council Member Janet Smith 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 13: Discussion and possible action regarding the engagement of a financial advisor- **NO NEED**

Item 14: Place 4 Council Member Mike Lea made motion to accept Ordinance 7-8-2019-1 AN ORDINANCE OF THE CITY OF PINE FOREST, TEXAS APPROVING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS ("CENTERPOINT" OR "COMPANY") COMPANY'S GAS RELIABILITY INFRASTRUCTURE PROGRAM ("GRIP") FILING MADE WITH THE CITY ON MARCH 28, 2019; FINDING THAT THE MEETING

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COMPLIES WITH THE OPEN MEETING ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, AND DECLARING AN EFFECTIVE DATE. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 17: Citizens/Visitor Forum: **None**


Item 18: Place 1 Council Member Janet Smith made motion to adjourn. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

Adjournment 7:10 PM

City of Pine Forest




Signed and agreed this 12th day of August 2019.



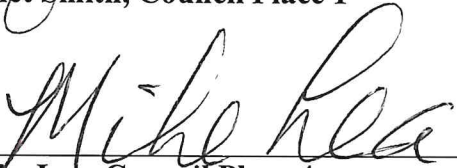
Tim Townley, Council Place 3



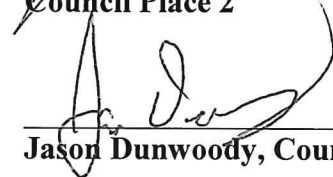
Janet Smith, Council Place 1



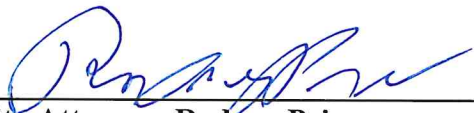
~~Wesley Brown, Mayor Pro-Tem/~~
Council Place 2



Mike Lea, Council Place 4



Jason Dunwoody, Council Place 5

Attest: 

City Attorney, Rodney Price

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