

CITY OF PINE FOREST
305 NAGEL STREET
VIDOR, TX 77662
MAYOR: Cathy Nagel



PHONE: 409-786-4100
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EMAIL: Cityofpineforest@gt.rr.com

ORIGINAL

City of Pine Forest

REGULAR MEETING: Tuesday, November 13, 2018 at 6:00 PM, held at Temporary City Hall due to Hurricane Harvey. Meeting called to order at 6:00 P.M.

Council Present: Mayor Cathy Nagel, Place 1 Council Member Katie Fox, Mayor Pro Tem/ Place 2 Council Member Wesley Brown, Place 3 Council member Tim Townley, Place 5 Council member Jason Dunwoody

Absent: Place 4 Council member Mike Lea

Others Present: Milton Bertolio- Charles E. Reed and Associates, Scott Young- Public Werks, Kevin Singleton, Rodney Price-City Attorney, George Garza, Duane Gordy, Laurie Elliott, Connie Stanton

Item 1: Invocation and Pledge: Mayor Nagel

Item 2: Mayor's Report. See attached report.

Item 3: Citizen/Visitor's Forum: NONE

Item 4: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to approve Audit Engagement Letter for 2016-2017 and 2017-2018 City Audits with Charles E. Reed and Associates. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 5: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to pay the Annual Membership due for the 2018-2019 Orange County EDC Membership of \$653.00. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

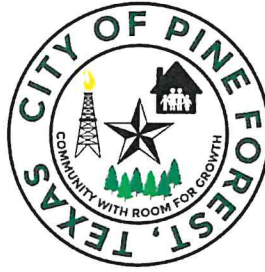
Item 6: Place 5 Council Member Jason Dunwoody made motion to add new City Secretary, Laurie Elliott as signatory on all City of Pine Forest Checking Accounts. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 7: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to purchase an additional e-mail address with Go daddy for City Secretary, Laurie Elliott raising our yearly bill of \$511.12 by approx. \$71.88 a year making our new yearly bill approx. \$583.23. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 8: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to buy Annual Membership to Government Finance Officers Association of Texas (GFOAT) in the amount of \$60.00 for Connie Stanton. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 9: Place 5 Council Member Jason Dunwoody made motion to remove Kimberly Craig from bond and add Laurie Elliott and Connie Stanton to bond. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2nd the motion. **MOTION CARRIED UNANIMOUS**

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Item 10: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to amend the Chapter 4 Amusements Ordinance with Secs.4-1 - 4-25 revised. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 11: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to adopt Ordinance 2018-1113 AN ORDINANCE BY THE CITY OF PINE FOREST, TEXAS ("CITY") AMENDING THE PERSONNEL MANUAL TRAVEL POLICY OF THE CITY OF PINE FOREST BY REPEALING THE CURRENT TRAVEL POLICY WITH A REVISED TRAVEL POLICY; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE. Place 1 Council Member Katie Fox 2nd the motion. **MOTION CARRIED UNANIMOUS.**

Item 12: Discussion and Possible Action Pertaining to the Flood Control Project

- A. Public Workshop
- B. Contract for approval from Public Works
- C. ANRA Agreement
- D. Update on Application
- E. Public Notice as required by application
- F. Communication in relation to CDS vendor services and other project integration coordination and needs

Council was informed of Public Workshop requirements prior to application submittal. (A, D, E)

Mayor Pro Tem/ Place 2 Council Member made motion to enter into a Professional Service Agreement with City of Pine Forest and Public Werks Corporation. Place 1 Katie Fox 2nd the motion. **MOTION CARRIED UNANIMOUS (B)**

Presentation of the bullet points was presented to council by Duane Gordy, No changes or Negative comments were presented and Gordy stated the ANRA Agreement would be moving forward. (C)

Duane Gordy with CDS Services discussed with council regarding the City's other project integration coordination and needs not pertaining to the Flood Control Project in moving forward and what roles and responsibilities the City wants CDS Vendor Services to coordinate moving forward. (F)

Item 13: Discussion and possible action on projects as provided by CDBG-DR funding as presented in October 10, 2018 letter. **NO ACTION TAKEN**

Item 14: Report from Connie Stanton, CFO.

- A. Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to approve Budget Amendments for 2018-2019 physical year. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

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B. Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to pay bills for October 2018. Place 3 Council Member Tim Townley 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 15: Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to approve October 8, 2018 Regular Meeting Minutes; October 18, 2018 Special Meeting Minutes; and October 18, 2018 Public Meeting Minutes. Place 5 Council Member Jason Dunwoody 2nd the motion. **MOTION CARRIED UNANIMOUS**

Item 16: Mayor Nagel - Citizen / Visitors Forum: NONE

Item 17: Place 5 Council member Jason Dunwoody made motion to adjourn. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2nd the motion. **MOTION CARRIED UNANIMOUS**

Adjournment at 7:29 P.M.

City of Pine Forest



Signed and agreed this the 10th day of December 2018.

Cathy Nagel
Cathy Nagel, Mayor

Tim Townley
Tim Townley, Council Place 3

Katie Fox
Katie Fox, Council Place 1

Wesley Brown
Wesley Brown, Mayor Pro Tem
Council Place 2

Mike Lea
Mike Lea, Council Place 4

Jason Dunwoody
Jason Dunwoody, Council Place 5

Attest: Rodney Price
City Attorney, Rodney Price

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