

CITY OF PINE FOREST  
305 NAGEL STREET  
VIDOR, TX 77662  
MAYOR: Cathy Nagel



PHONE: 409-786-4100  
FAX: 409-786-4100  
EMAIL: Cityofpineforest@gt.rr.com

**ORIGINAL**

City of Pine Forest

**REGULAR MEETING:** Monday, October 8, 2018 at 6:00 PM, held at Temporary City Hall due to Hurricane Harvey. Meeting called to order at 6:02 P.M.

**Council Present:** Mayor Cathy Nagel, Place 1 Council member Katie Fox, Mayor Pro Tem/ Place 2 Council member Wesley Brown, Place 3 Council member Kevin Singleton, Place 4 Council member Mike Lea

**Absent:** Place 5 Councilman Jason Dunwoody

**Others Present:** Jessica Hill with OCEDC, Keith Zotzky with AWC, Kimberly Craig, Tim Townley, Rodney Price-City Attorney, George Garza

**Item 1:** Invocation and Pledge: Mayor Nagel

**Item 2:** Mayor's Report. See attached report.

**Item 3: Citizen/Visitor's Forum:** Mayor Introduced Tim Townley to the Council.

**Item 4:** Presentation by Jessica Hill, OCEDC Executive director. **NO ACTION TAKEN**

**Item 5:** Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to pass ordinance 2018-1008, AN ORDINANCE OF THE CITY OF PINE FOREST, TEXAS PROVIDING LEGAL AUTHORITY TO APPLY FOR FEDERAL ASSISTANCE THROUGH THE FEDERAL EMERGENCY MANAGEMENT ASSISTANCE PROGRAM. Place 2 Council Member Kevin Singleton 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 6:** Presentation, Discussion and possible action regarding Public Hearing and closeout of Texas Community Block Grant Program Mcvey/Nagel Sewer Contract # 7216370. **NO ACTION TAKEN due to Discrepancies**

**Item 7:** Place 3 Council Member Kevin Singleton made a motion to approve Change Order #2 for TxCDBG #7216370 to reflect actual quantities used to complete the project. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 8:** Discussion and possible action to approve the Project Completion Report for TxCDBG #7216370. **TABLED-** Moved to Special Meeting Thursday, October 18, 2018.

**Item 9:** Place 3 Council Member Kevin Singleton made motion to approve the recommendation of the Selection Committee to award Administration Contracts for the upcoming 2019/2020 Community Development Block Grant through Texas Department of Agriculture (TDA-CDBG) to Traylor & Associates. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 10:** Place 4 Council Member Mike Lea made motion to consider the recommendation of the Selection Committee to award Administration Contract for the upcoming Community

CITY OF PINE FOREST  
305 NAGEL STREET  
VIDOR, TX 77662  
MAYOR: Cathy Nagel



PHONE: 409-786-4100  
FAX: 409-786-4100  
EMAIL: Cityofpineforest@gt.rr.com

Development Block Grant Disaster Recovery Grants through the Texas General Land Office (GLO CDBG-DR) to Traylor & Associates. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 11:** Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to submit a Change Order to Nagel Street Storm/Water Control Project and go with Schedule B with Leland Bradlee Construction for \$76,200.06. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Corrected Minutes.**

**Item 11:** Mayor Pro/Tem/ Place 2 Council Member Wesley Brown made motion to modify the original action to Nagel Street Storm/Water Control Project and go with Schedule B instead of Schedule A with Leland Bradlee Construction for \$76,200.06. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**ITEM 12:** Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion to schedule a Special Meeting on October 18, 2018 at 6:00 PM and go into a Public Meeting at 7:00 PM. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 13:** Mayor Pro Tem/ Place 2 Council Member Wesley Brown made motion that City of Pine Forest create a Planning and Development Committee. Place 4 Council Member Mike Lea 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 14:** Discussion and possible action to set date of November 2018 Council Meeting due to office being closed due to Veteran's Day Holiday. **NO ACTION TAKEN** - Meeting will be held on Tuesday, November 13, 2018

**Item 15:** Place 3 Council Member Kevin Singleton made to motion to approve the September 18, 2018 Special Meeting Minutes. Mayor Pro Tem/ Place 2 Council Member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 16:** Discussion and possible action regarding issues relating to City Secretary:  
A. Approval and Acceptance of Written Resignation of City Secretary (Texas Local Government Code Section Sec. 22.012);  
B. Removal of City Secretary from office for misconduct or incompetency in office (Texas Local Government Code Section Sec. 22.077(a)); or,  
C. Removal of City Secretary from office by resolution declaring lack of confidence in City Secretary (Texas Local Government Code Section Sec. 22.077(b)). **NO ACTION TAKEN**

**EXECUTIVE SESSION 7:10 P.M.**

**Item 17: Mayor Nagel -** Executive session: pursuant to Section 551.074(1), Texas Government Code, Personnel matters.

**REGULAR SESSION 7:26 P.M.**

CITY OF PINE FOREST  
305 NAGEL STREET  
VIDOR, TX 77662  
MAYOR: Cathy Nagel



PHONE: 409-786-4100  
FAX: 409-786-4100  
EMAIL: Cityofpineforest@gt.rr.com

**Item 18:** Return to open meeting. Place 4 Council Member Mike Lea made motion to remove City Secretary from Office by resolution declaring lack of confidence in City Secretary (Texas Local Government Code Section Sec. 22.077(b)). Place 3 Council Member Kevin Singleton 2<sup>nd</sup> the motion. **2-yay 1-nay 1-abstain MOTION NOT CARRIED**

Place 3 Council Member Kevin Singleton made motion to remove City Secretary from office for incompetency in office (Texas Local Government Code Section Sec. 22.077(a)). Place 4 Council Member Mike Lea 2<sup>nd</sup> the motion. **3-yay 1-nay MOTION CARRIED**

**Item 19:** Report from Connie Stanton, CFO. Mayor Pro Tem/Place 2 Council Member Wesley Brown made motion to approve Bills for August & September 2018. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 20:** Mayor Pro Tem/Place 2 Council Member Wesley Brown made motion to accept the resignation of Kevin Singleton on the council. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Item 21: Mayor Nagel - Citizen / Visitors Forum: NONE**

**Item 22:** Mayor Pro Tem/Place 2 Council Member Wesley Brown made motion to adjourn. Place 1 Council Member Katie Fox 2<sup>nd</sup> the motion. **MOTION CARRIED UNANIMOUS**

**Adjournment at 7:50 P.M.**

**City of Pine Forest**



Signed and agreed this the 13th day of November 2018.

Cathy Nagel, Mayor

Tim Townley, Council Place 3

Katie Fox, Council Place 1

Wesley Brown, Mayor Pro Tem  
Council Place 2

Mike Lea, Council Place 4

Jason Dunwoody, Council Place 5

Attest:

  
City Attorney, Rodney Price

**ORIGINAL**

