

CITY OF PINE FOREST
305 NAGEL STREET
VIDOR, TX 77662
MAYOR: Cathy Nagel



PHONE: 409-786-4100
FAX: 409-786-4100
EMAIL: Cnagel@cityofpineforest.com

City of Pine Forest

REGULAR MEETING: Monday November 13, 2023 at 6:00 PM, held at Pine Forest City Hall.

Council Present: Mayor Cathy Nagel, Council Member Place 1 Jesse Santana, Mayor Pro-Tem/Council Member Place 2 James McCullar, Council Member Place 4 Cynthia Worsham, and Council Member Place 5 Wesley Brown

Council Absent: Council Member Place 3 Pauline Brown

Others Present: Connie Stanton-CFO, Lacey Turner-City Secretary, Paul Fukuda- City Attorney, Caci Groom with TDEM, Kote Nazcapati with gameroom

Item 1: Meeting Called to order at 6:00 PM.

Item 2: Invocation.

Item 3: Pledges to the Unites States Flag and Texas State Flag.

Item 4: Citizen/Visitor's Forum:

Mayor made a comment to council about the extension of the Valero store on Mainstreet into a strip mall and to consider possible businesses that may be a good fit for the City.

Item 5: Mayors Comments:

No Comments.

Item 6: Place 5 Council Member Wesley Brown made a motion to approve the consent agenda. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

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Item 7: Place 5 Council Member Wesley Brown made a motion to deny the permit for 4030 Barnhill Road. Place 4 Council Member Cynthia Worsham 2nd the motion.

MOTION CARRIED BY ALL PRESENT

Item 8: Discussion and possible action regarding renewal interest rate increase of City Hall loan with First Financial Bank.

ITEM TABLED- Place on December Agenda

Item 9: Place 5 Council Member Wesley Brown made a motion that all council members be placed on the committee for the hiring of the Police Chief. Place 1 Council Member Jesse Santana 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Special Meeting set for Monday, November 20, 2023 at 6:30PM

Please see attached Affidavit. Mayor Nagel abstained from items 10-17 due to conflict of Interest regarding Grant with Traylor & Associates. Items were passed to Mayor Pro Tem/Place 2 Council Member James McCullar.

Item 10: Place 5 Council Member Wesley Brown made a motion to adopt Resolution Regarding the Civil Rights Policies for the GLO Community Development Block Grant- Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Place 5 Council Member Wesley Brown made a motion to amend motion to adopt Resolution Regarding Civil Rights Policies to replace the signature of the Mayor and replace it with the signature of the Mayor Pro Tem.

Item 11: Place 5 Council Member Wesley Brown made a motion to Approve the Resolution Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197 And to replace the mayor's signature with the signature of the Mayor Pro Tem signature. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

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Item 12: Place 5 Council Member Wesley Brown made a motion to Proclamation declaring November 2023 as the City of Pine Forest - Fair Housing Month; Mayor pro Tem to Sign Proclamation. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 13: Place 5 Council Member Wesley Brown made a motion to approve each contract amendment #1 for the Grant Administration Services contracts for the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197 And to replace the mayor’s signature with the signature of the Mayor Pro Tem signature. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 14: Place 5 Council Member Wesley Brown made a motion to approve each contract amendment #1 for the Engineering Services contracts for the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197 And to replace the mayor’s signature with the signature of the Mayor Pro Tem signature. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 15: Place 5 Council Member Wesley Brown made a motion to adopt Addendum #1 to Chapter 2 – City of Pine Forest Federal Grant Procurement Policy pertaining to the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197 And to replace the mayor’s signature with the signature of the Mayor Pro Tem signature. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 16: Place 5 Council Member Wesley Brown made a motion to adopt Local Grant Financial Policies & Procedures pertaining to the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Program, Contract # 24-067-009-E196 & Contract # 24-067-009-197 And to replace the mayor’s signature with the signature of the Mayor Pro Tem signature. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 17: Place 5 Council Member Wesley Brown made a motion to make a statement to amend to revise a scope of work on GLO Contract #24-067-009-E197 to change from a water treatment plant to waterlines. Place 4 Council Member Cynthia Worsham 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

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Item 18: Place 5 Council Member Wesley Brown made a motion to adjourn. Place 1 Council Member Jesse Santana 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Adjournment @ 6:40 PM

SAMPLE AFFIDAVIT

THE STATE OF TEXAS

§
§
§

COUNTY OF Orange

I, Cathy Nagel (printed name of affiant), a local public official, make this affidavit and hereby on oath state the following:

I have a substantial interest in a business entity or real property that may receive a special economic effect that is distinguishable from the effect on the public by an action contemplated by the City of Pine Forest

The business entity or real property in which I have a substantial interest is: [name and address of business and/or description of property] Taylor Associates

I or a person that is related to me within the first degree of consanguinity (blood) or affinity (marriage) as defined by state law has a substantial interest in this business entity or real property for the following reasons [circle all that apply]:

- (1) own 10% or more of the voting stock or shares of the business entity;
- (2) own 10% or more of the fair market value of the business entity;
- (3) own \$15,000 or more of the fair market value of the business entity;
- (4) receive from the business entity funds that exceed 10% of my [my, his, her] gross income for the previous year;
- (5) have/has an equitable or legal ownership of real property with a fair market value of \$2,500 or more.

Upon filing of this affidavit with the official record keeper of the city, I affirm that I shall abstain from voting or further participating in any matter involving the business entity or real property, unless allowed by law.

Signed this 13th day of November, 2023

Cathy Nagel
Signature of Affiant

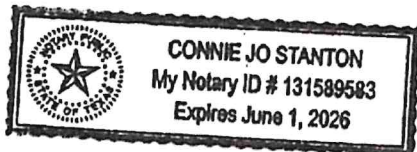
Cathy Nagel
Affiant

BEFORE ME, the undersigned authority, this day personally appeared Cathy Nagel [name of affiant] and by oath stated that the facts herein stated are true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME before me on this 13th day of November, 2023.

Connie Jo Stanton
Notary Public in and for the State of Texas

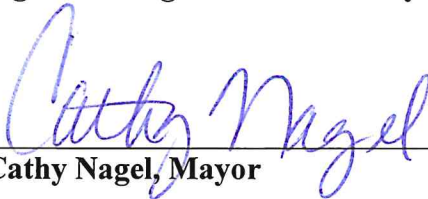
My commission expires: 6-1-26



City of Pine Forest

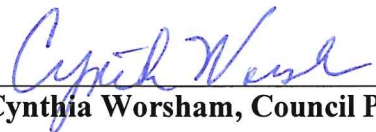


Signed and agreed this 11th day of December, 2023.



Cathy Nagel, Mayor


Pauline Brown, Council Place 3

Jesse Santana, Council Place 1


Cynthia Worsham, Council Place 4

James McCullar, Council Place 2/ Mayor Pro Tem


Wesley Brown, Council Place 5

Attest: 
City Attorney, Paul Fukuda

