

City of Pine Forest



Signed and agreed this 14th day of August, 2023.

Cathy Nagel, Mayor

Pauline Brown, Council Place 3

Jesse Santana, Council Place 1

Cynthia Worsham, Council Place 4

James McCullar, Council Place 2/ Mayor Pro Tem

Wesley Brown, Council Place 5

Attest: _____
City Attorney, Paul Fukuda



CITY OF PINE FOREST
305 NAGEL STREET
VIDOR, TX 77662
MAYOR: Cathy Nagel



PHONE: 409-786-4100
FAX: 409-786-4100
EMAIL: Cnagel@cityofpineforest.com

City of Pine Forest

SPECIAL MEETING: Monday July 24, 2023 at 6:00 PM, held at Pine Forest City Hall.

Council Present: Mayor Cathy Nagel, Council Member Place 1 Jesse Santana, Mayor Pro-Tem/Council Member Place 2 James McCullar, Council Member Place 3 Pauline Brown, Council Member Place 4 Cynthia Worsham, and Council Member Place 5 Wesley Brown

Council Absent: ALL PRESENT

Others Present: Connie Stanton-CFO, Lacey Turner- City Secretary, City Attorney Paul Fukuda, Bobby Bernhardt, Amanda Johnson

Item 1: Meeting Called to order at 6:00 PM.

Item 2: Invocation.

Item 3: Pledges to the United States Flag and Texas State Flag.

Item 4: Citizen/Visitor's Forum: Bobby Bernhardt spoke about Brenda and Clarence Street repairs. He said the crew did a great job. He thanked Council. Amanda Johnson told Council the machines that are currently in Exxon gaming room were not theirs. Their machines have been pulled out. The Mayor asked her to provide documentation documenting the day their machines had been pulled from the Exxon.

Item 5: Mayors Comments:

No Comments.

Item 6: Place 5 Council Member Wesley Brown made a motion to accept the Consent Agenda. Place 1 Council Member Jesse Santa 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

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Item 7:

A. Report from Chief Bill Meza:

Not Present. See attached Police logs for May and June 2023.

B. Report from Grant Coordinator (Lacey Turner):

See attached Report. Spoke about Current Grant Updates.

C. Report from the CFO (Connie Stanton):

Connie Stanton spoke Financial statement and Budget.

D. Report from Road Committee:

Nothing to report.

Item 8:

A. Place 5 Council Member Wesley Brown made a motion to declare the gradall as surplus. Place 3 Council Member Pauline Brown 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Place 5 Council Member Wesley Brown made a motion to enter into a contract with C.M. Company Online Auctions to sell our surplus gradall. Place 1 Council Member Jesse Santana 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Item 9: Discussion and possible action regarding road repairs within the City.

- A.** Purchasing material from Rock Asphalt to do pothole maintenance.
- B.** Hire someone to spread material.

DISCUSSION ONLY, NO ACTION- FOLLOW UP

Item 10: Place 5 Council Member Wesley Brown made a motion authorizing the Mayor to sign the engagement letter with JR Edwards & Associates for our CPA work. Place 3 Council Member Pauline Brown 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

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Item 11: Place 5 Council Member Wesley Brown made a motion to adjourn. Place 3 Council Member Pauline Brown 2nd the motion. **MOTION CARRIED BY ALL PRESENT**

Adjournment @ 6:25 PM

June 2023

18 HRS

- | | | |
|---------|---|---------------------------------------|
| 6-2-23 | Radar @ Lakeview C.O. | 2 HR |
| FRI | 4 ^{PM} - 6 ^{PM} | 2 WARRANTS |
| 6-5-23 | Radar @ Lakeview C.O. | 2 HR |
| MON | 3 ^{PM} - 5 ^{PM} | 3 WARRANTS |
| 6-9-23 | Radar @ Lakeview C.O. | 2 HR |
| FRI | 4 ^{PM} - 6 ^{PM} | 1 WARRANT TICKET
2 VERBAL WARRANTS |
| 6-12-23 | Radar @ Lakeview Co. | 2 HR |
| MON | 4 ^{PM} - 6 ^{PM} | 2 verbal warning |
| 6-15-23 | Radar @ Lakeview Co. | 2 HR |
| THURS | 4 ³⁰ PM - 6 ³⁰ PM | 3 verbal warning |
| 6-20-23 | Radar @ Lakeview C.O. | 2 HR |
| | 3 ³⁰ PM - 5 ⁴⁵ PM | 1 WARRANT TICKET
3 VERBAL WARRANTS |
| 6-23-23 | Radar @ Lakeview C.O. | 2 HR |
| FRI | 4 ^{PM} - 6 ^{PM} | 2 VERB WARRANTS |
| 6-27-23 | Radar @ Lakeview C.O. | 2 HR |
| TUES | 3 ³⁰ PM - 5 ³⁰ PM | 2 VERB WARRANTS |
| 6-30-23 | Radar @ Lakeview Co. | 2 HR |
| FRI | 4 ^{PM} - 6 ^{PM} | 1 VERB WARRANT |

MAY 2023

15 HR

- 5-1-23 4^{PM} - 6^{PM} RADAR @ Lakeview C.O., 2 HR
MON TRAILIDE OFFICER K. HOBBS 1 WARRANT
VERBAL
- 5-4-23 3³⁰ PM - 6^{PM} RADAR @ Lakeview C.O. 2 1/2 HR
THURS 1 WARRANT
VERBAL
- 5-8-23 11^{AM} to 1³⁰ PM RADAR @ Lakeview C.O. 2 1/2 HR
MON
- 5-8-23 6^{PM} - 7^{PM} CITY COUNCIL MEETING 1 HR
MON
- 5-8-23 @ 12¹⁵ PM to 12⁴⁵ - Had meeting (Complaint)
MON w/ PO Dryden - 205 Nagel - 409 550 4366
about Masad Smith w/ loud car exhaust
2^{AM} - 3^{AM} - 5^{AM} - disturbing the neighborhood people
- 5-9-23 @ 6^{AM} Waiting @ Lakeview C.O. for 2 1/2 HR
TUES TO 8³⁰ PM School Bus - Gray SUV passing Bus
while loading children -
Worked Radar and Lakeview C.O. -
Followed school bus and Lakeview C.O.
from Hwy 1131 to Hwy 105 - No gray SUV
or No other cars or trucks passed the bus -
2 warrants tickets
- (Heavy Rainfall)
- 5-10-23 @ 6^{AM} Waiting @ Lakeview C.O. for School 2 1/2
WED to 8³⁰ PM Bus - Worked Radar @ Lakeview C.O. - HR
Followed School Bus and Lakeview C.O.
No veh's passed the bus while loading
the school children - 1 verbal
warning 3 HR

MAY 2023

19 HRS

- 5-11-23 - Radar @ Lakeview C.O. 3 HR
THURS
10^{AM} - 1^{PM}
TEXT MESSAGE (Grant MUSTARD)
↳ LYC 8396
1 WARNING TICKET
2 VERBAL WARNING
- 5-13-23 - Radar @ Lakeview C.O. 3 HR
Sat - 3^{PM} - 6^{PM}
2 WARNING TICKETS
3 VERBAL WARNING
- 5-16-23 Radar @ Lakeview Cut off 3 HR
Tues - 7^{AM} - 10^{AM}
1 WARNING TICKET
2 VERBAL WARNING
- 5-18-23 Radar @ Lakeview C.O. 2 HR
Thurs - 4^{PM} - 6^{PM}
2 Verbal warning
- 5-22-23 Radar @ Lakeview C.O. 2 HR
Mon 7^{AM} - 9^{AM}
2 Verbal warning
- 5-23-23 Radar @ Lakeview C.O. 2 HR
Tues 12^{NOON} - 2^{PM}
1 WARNING TICKET
2 VERBAL WARNING
- 5-26-23 Radar @ Lakeview C.O. 2 HR
FRI @ 4^{PM} - 6^{PM}
2 WARNING TICKETS
2 VERBAL WARNING
- 5-30-23 Radar @ Lakeview C.O. 2 HR
Tues 4^{PM} - 6^{PM}
1 WARNING TICKET
1 WARNING
SMITH, MASON O.
LYC 8396

Current Grants Council Meeting 7/10

Infrastructure:

We received the draft archy report and all findings were negative. We are waiting on approval from THC; they do have 30 days to review. Once approval is received, we can post the final notice, have the request for release of funds (RROF) signed by the Mayor and wait for AUGF approximately 15 days later. In all we are appx. 60 days out from AUGF.

ARPA: American Rescue Plan Act:

We currently have \$75,132.53 in our account. We will be using approx.. \$46,000 to reconstruct Briar/Clarence Street in the coming days. All bis have been received and we can move forward with the project.

CDBG 23-24

Based on LMI surveys that were completed, Langford determined Hulett & Labouve would be our 2 targeted streets that met qualifications based on LMI surveys. We had Clarence Street also on the list, but due to qualifications based from GLO criteria, there had to be at least 5 residents living on a street in order for it to be eligible, so we had to remove that one from our application. The application was submitted in the TDA system on May 3rd, just waiting for approval of application. The Grant amount is for \$500,000.

CDBG 2019 Floods & Hurricane Imelda:

Both Applications were approved by GLO. A Copy of the award letters were emailed to council for review.

Project Information:

Applicant: City of Pine Forest
CDBG-DR Amount: \$1,000,000.00
Project Title: Street/Drainage Improvements
Application #: CDR17-1446-APP

Project Information:

Applicant: City of Pine Forest
CDBG-DR Amount: \$ 1,000,000.00
Project Title: Water System Improvements
Application #: CDR17-1447-APP

The projects we selected were street/Drainage improvements along Hulett Street & Kilmer Drive. The 2nd application was for development and construction for a water plant to provide water to the City in the amount of 1 million 10 thousand. We procured Traylor & Associates and Fittz & Shipman to work with on this Grant.

The projects for these applications were brainstormed with Traylor and associates' staff during our monthly meeting as city needs/projects that would benefit the city and its citizens.

FMA Grant (County Grant)-

Pine Forest submitted 1 household on this county grant that was eligible, 140 Nagel Street due to excessive flooding. A walk-through has been completed. They will be the 1st household that was purchased after Harvey, so they are having to take extra measures as far as the paperwork, but the paperwork is in process. At this time, they are not sure if demolition/buyout will take place or raising of the property to meet elevation requirements. Waiting for an update from the County.