

CITY OF PINE FOREST  
305 NAGEL STREET  
VIDOR, TX 77662  
MAYOR: Cathy Nagel



PHONE: 409-786-4100  
FAX: 409-786-4100  
EMAIL: Cityofpineforest@gt.rr.com

City of Pine Forest

**REGULAR MEETING:** Monday May 8, 2023 at 6:00 PM, held at Pine Forest City Hall.

**Council Present:** Mayor Cathy Nagel, Council Member Place 1 Jesse Santana, Council Member Place 3 Pauline Brown, Council Member Place 4 Cynthia Worsham, and Council Member Place 5 Wesley Brown

**Council Absent:** Mayor Pro-Tem/Council Member Place 2 James McCullar

**Others Present:** Connie Stanton-CFO, Lacey Turner- City Secretary, Chief Bill Meza, City Attorney Paul Fakuda, Officer Ken Hobbs

**Item 1:** Meeting Called to order at 6:15 PM.

**Item 2:** Invocation.

**Item 3:** Pledges to the United States Flag and Texas State Flag.

**Item 4: Citizen/Visitor's Forum:** No one to speak.

**Item 5: Mayors Comments:**

Mayor Spoke to Council regarding Family Dollar Store closing their doors in July 2023. She provided a phone number to the District Manager of Family Dollar for everyone to call and try to help stop the business from closing.

**Item 6:** Place 5 Council Member Wesley Brown made a motion to approve Ordinance No. 05082023-1 declaring the election for Mayor and City Council Members- Places 1,3,4, and 5. Place 4 Council Member Cynthia Worsham 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

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**Item 7:** City Attorney Paul Fakuda swears in Mayor- Catherine Nagel and Council Member Places 1 Jesse Santana, Place 3 Pauline Brown, Place 4 Cynthia Worsham, and Place 5 Wesley Brown.

**Item 8:** Place 4 Council Member Cynthia Worsham made a motion to appoint Lacey Turner as City Secretary. Place 5 Council Member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 9:** City Attorney Paul Fakuda swears in Lacey Turner as City Secretary.

**Item 10:** Place 5 Council Member Wesley Brown made a motion to accept the Consent Agenda. Place 1 Council Member Jesse Santa 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 11:**

**A. Report from Chief Bill Meza:**

See attached Report. No tickets this month. Spoke about Resident complaints on Nagel Street & Lakeview Cutoff.

**B. Report from Grant Coordinator (Lacey Turner):**

See attached Report. Spoke about Current Grant Updates.

**C. Report from the CFO (Connie Stanton):**

Connie Stanton spoke about Budget Amendments and presented current budget and bank records. Everything looks good.

**D. Report from Road Committee:**

Nothing to report.

**Item 12:** Place 4 Council Member Cynthia Worsham made a motion to accept the assignment of the City of Pine Forest with Live Oak Environmental, LLC for solid waste collection services. Place 5 Council Member Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

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**Item 13:** Council Member Place 4 Cynthia Worsham made a motion to renew Quick Books yearly service plan. Council Member Place 5 Wesley Brown 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 14:** Council Member Place 5 Wesley Brown made a motion to accept Ordinance No. 05082023-2 authorizing the settlement of the proposed rate increase of Entergy Texas. Place 4 Council Member Cynthia Worsham 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 15:** Discussion and possible action regarding Police Patrol Hours within the City.

Mayor spoke to our Police Department regarding Current Police Patrol hours, and what she expects in the future. She is also requiring Police logs to be completed monthly to turn into council. **DISCUSSION ONLY, NO ACTION NECESSARY**

**Item 16:** Council Member Place 4 Cynthia Worsham made a motion to move forward with the purchasing/printing of the color books for opioid remediation. Council Member Place 3 Pauline Brown 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 17:** Council Member Place 5 Wesley Brown made a motion to approve the Homestead Exemption for the Tax Year 2023 at 20% and \$20,000 for the 65 and Older and Disabled Exemption. Council Member Place 4 Cynthia Worsham 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Item 18:** Discussion and possible action regarding scheduling a date for a workshop to discuss Blighted/Abandoned Structures within the City.

**Discussion ONLY. Council tossed up the dates for June 5, 19 or 26<sup>th</sup>. Lacey Turner will send out a message to determine what date works best for everyone.**

**Item 19:** Council Member Place 5 Wesley Brown made a motion to adjourn. Council Member Place 3 Pauline Brown 2<sup>nd</sup> the motion. **MOTION CARRIED BY ALL PRESENT**

**Adjournment @ 6:57 PM**

SAMPLE AFFIDAVIT

THE STATE OF TEXAS

§  
§  
§

COUNTY OF Orange

I, Cathy Nagel (printed name of affiant), a local public official, make this affidavit and hereby on oath state the following:

I have a substantial interest in a business entity or real property that may receive a special economic effect that is distinguishable from the effect on the public by an action contemplated by the City of Pine Forest

The business entity or real property in which I have a substantial interest is: [name and address of business and/or description of property] Traylor Associates

I or a person that is related to me within the first degree of consanguinity (blood) or affinity (marriage) as defined by state law has a substantial interest in this business entity or real property for the following reasons [circle all that apply]:

- (1) own 10% or more of the voting stock or shares of the business entity;
- (2) own 10% or more of the fair market valued of the business entity;
- (3) own \$15,000 or more of the fair market value of the business entity;
- (4) receive from the business entity funds that exceed 10% of my [my, his, her] gross income for the previous year;
- (5) have/has an equitable or legal ownership of real property with a fair market value of \$2,500 or more.

Upon filing of this affidavit with the official record keeper of the city, I affirm that I shall abstain from voting or further participating in any matter involving the business entity or real property, unless allowed by law.

Signed this 8<sup>th</sup> day of May, 2023

Cathy Nagel  
Signature of Affiant  
Cathy Nagel  
Affiant

BEFORE ME, the undersigned authority, this day personally appeared Cathy Nagel [name of affiant] and by oath stated that the facts herein stated are true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME before me on this 8<sup>th</sup> day of May, 2023.

Connie Jo Stanton  
Notary Public in and for the State of Texas  
My commission expires: 6-1-26





May 2023

- 5-1-23 4<sup>PM</sup> - 6<sup>PM</sup> RADAR @ Lakeview C.O.  
Mon Training OFFICER K. HOBBS 1 WARRANT
- 5-4-23 3<sup>30</sup> PM - 5<sup>30</sup> PM - RADAR @ Lakeview C.O.  
Thurs 1 WARRANT
- 5-8-23 11<sup>AM</sup> - 1<sup>30</sup> PM RADAR @ Lakeview C.O.  
Mon 1 WARRANT TICKET
- 5-8-23 6<sup>PM</sup> - - CITY COUNCIL MEETING  
Mon

## Current Grants Council Meeting 5/8

### Infrastructure:

We had our monthly conference call on 4/25, The archy dig is finally complete by Texas State & relayed that they found nothing in their finds. Once their report is complete, those will have to be submitted for review and approved. Once those are finalized, they can begin construction. Construction will fall during Hurricane Season most likely, so we did file a 14 month extension on the grant to calculate for bad weather. Construction phase will last approx. 3 months, give or take.

### Hurricane Harvey:

At our April Council Meeting, Council decided to go with the Asphalt Maintenance bid for Lakeview Cutoff street repairs using other grant funds that the City has available. I reached out to Patricia with TDEM and told her that the City wished to withdraw the street project #40852.

She said she would reach out with FEMA and withdraw the project! And nothing further was needed from the City. This is great news! We should now be officially complete with all Hurricane Harvey Repairs.

### ARPA: American Rescue Plan Act:

We currently have \$85,644.02 in our account which includes both part of the 1<sup>st</sup> tranche and we also received the 2<sup>nd</sup> tranche in October 2022.

### CDBG 23-24

Arceneaux Wilson & Cole was awarded the engineering contract. The City had our 1<sup>st</sup> kick off meeting with GLO, Langford & AWC to discuss moving forward. The City decided these funds be used to fix roads within the city and drainage as the backup project if any remaining funds need to be utilized. Langford reviewed the LMI Surveys I sent over from last study and determined Clarence, Hulett & Labouve would be our 3 targeted streets that met qualifications based on LMI surveys. AWC will be crunching some numbers and getting back with us ASAP, so that we can get our application drafted and submitted by May 5<sup>th</sup> deadline. The Grant amount is for \$500,000.

### CDBG 2019 Floods & Hurricane Imelda:

Both Applications were approved by GLO. A Copy of the award letters were emailed to council for review.

### Project Information:

Applicant: City of Pine Forest  
CDBG-DR Amount: \$1,000,000.00  
Project Title: Street/Drainage Improvements  
Application #: CDR17-1446-APP

### Project Information:

Applicant: City of Pine Forest

CDBG-DR Amount: \$ 1,000,000.00  
Project Title: Water System Improvements  
Application #: CDR17-1447-APP

The projects we selected were street/Drainage improvements along Hulett Street & Kilmer Drive. The 2<sup>nd</sup> application was for development and construction for a water plant to provide water to the City in the amount of 1 million 10 thousand. We procured Traylor & Associates and Fittz & Shipman to work with on this Grant.

The projects for these applications were brainstormed with Traylor and associates' staff during our monthly meeting as city needs/projects that would benefit the city and its citizens.

**FMA Grant (piggyback with county)-**

submitted 1 household. 140 Nagel Street due to excessive flooding. I believe a walk-through was completed at this address, and is currently being discussed within the county. Waiting for an update.

**City of Pine Forest**



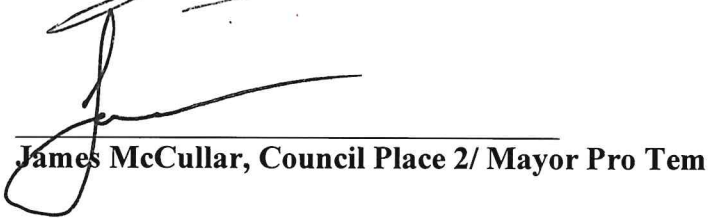
Signed and agreed this 12th day of June, 2023.

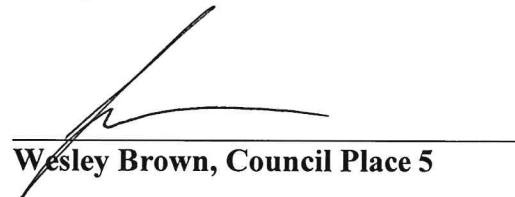
  
Cathy Nagel, Mayor

  
Pauline Brown, Council Place 3

  
Jesse Santana, Council Place 1

  
Cynthia Worsham, Council Place 4

  
James McCullar, Council Place 2/ Mayor Pro Tem

  
Wesley Brown, Council Place 5

Attest:   
City Attorney, Paul Fukuda

**ORIGINAL**

